



**NEW MEXICO ASSOCIATION OF STUDENT COUNCILS**  
**Student Officer and Adult Advisor Candidate Application**

**All applicants must enclose two (2) wallet-size photos, preferably “school photo” type photos.**

THIS FORM MUST BE RECEIVED BY THE EXECUTIVE DIRECTOR BY DECEMBER 7, 2017.  
MAKE ADDITIONAL COPIES IF MORE THAN ONE CANDIDATE PER SCHOOL.

Name of Candidate \_\_\_\_\_ Name of School \_\_\_\_\_

Home Address \_\_\_\_\_ Home Phone ( ) \_\_\_\_\_  
Street, route, box, etc.

Cell Phone ( ) \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Students Only \_\_\_\_\_ Students Only \_\_\_\_\_  
Birth Date (Month, Day, Year) 2018-2019 Grade in School

*Please refer to the NMASC Constitution/Constitution By-Laws for Executive Board information.*  
OFFICE FOR WHICH CANDIDACY IS BEING DECLARED. NOMINATIONS WILL NOT BE  
TAKEN FROM THE FLOOR. IF THERE ARE NO APPLICATIONS, VACANCIES WILL BE  
APPOINTED.

\_\_\_\_\_ NMASC President \_\_\_\_\_ Executive Advisor to NMASC 1st Vice President  
(three-year term) 2018-2021  
\_\_\_\_\_ NMASC 1<sup>st</sup> Vice-President  
\_\_\_\_\_ NMASC 2<sup>nd</sup> Vice-President  
\_\_\_\_\_ NMASC Secretary

**I UNDERSTAND THAT MY TERM OF OFFICE WILL BEGIN AT THE 2018 STATE  
CONFERENCE AND CONTINUE THROUGH THE SPRING 2019 (2021 for executive advisor)  
EXECUTIVE BOARD MEETING. I ALSO UNDERSTAND THAT FAILURE TO  
SUCCESSFULLY COMPLETE ANY OF THE DUTIES SUBJECTS ME TO REMOVAL  
FROM MY OFFICE. THESE RESPONSIBILITIES AND DUTIES AS A BOARD MEMBER  
INCLUDE:**

- ...Attendance at a training workshop held at the March 17-18, 2018 Executive Board meeting.
- ...Attendance at five executive board meetings (March, June, January, February, March) and any others held in accordance with the NMASC Constitution; and others as determined necessary by the executive director or the executive board.
- ...Attendance at the NMASC State Conference each year of my term and fulfillment of the responsibilities that are assigned to my position.
- ...Attendance at the NMASC Summer Workshop each year of my term and fulfillment of responsibilities as needed by the workshop director.
- ...Working closely throughout the year as a student officer and adult advisor team to fulfill the position requirements in the NMASC Constitution.
- ...Attendance, if possible, at the Region 6 (or NASC) Annual Conference at least one time during my term on the NMASC Executive Board.

(Please complete next page.)

**Student and Advisor Candidates - Please attach as separate page - typed in WORD.**

Use 6 lines – 11 pt. font to provide a summary of qualifications. Qualifications will be published for qualified candidates for all positions in the NMASC January newsletter. Write qualifications carefully. Your qualifications will not be edited and will be printed as submitted. A maximum of six lines will be printed.

**Student Candidates only:**

As a candidate, I understand that I am required to attend all NMASC Executive Board meetings; that I must attend the NMASC State Conference; that I must attend the NMASC Summer Workshop; that I must maintain academic eligibility during my tenure; that I must comply with the duties outlined in the NMASC Constitution/By-Laws; that I must maintain status as a member in good standing of my school student council. I further understand that failure to successfully complete any of these duties is grounds for removal from my office. Further, I understand that failure to submit this candidate application on time, or absence or tardiness from candidate meetings during the State Conference may eliminate me as a candidate for office.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Administrator and Student Council Advisor only:**

The candidate, \_\_\_\_\_, is a student at \_\_\_\_\_.  
Name of Candidate Name of School

S/he is academically eligible as of this date. We support this candidacy and will support the student if s/he is elected as an NMASC officer. We shall notify the NMASC Executive Director immediately if the candidate becomes academically ineligible, withdraws from school, or is disciplined by our school's student council or through suspension or expulsion.

Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

Adviser Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Student Council Advisor of the Candidate:**

Please write a one page letter of your recommendation on behalf of this state officer candidate. Your honesty is appreciated. Please include length of time you have known and worked with this candidate, and in what capacity(ies); after reviewing the duties of the office as outlined in the NMASC Constitution/By-Laws, your statement of the candidates ability to fulfill the requirements of the office they seek; any further information you would like to share concerning this candidate.

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**Adult Executive Advisor Candidates only:**

As an adult executive advisor, I understand that I am required to attend all NMASC Executive Board meetings; that I must attend the NMASC State Conference; that I must attend the NMASC Summer Workshop; that I will attend District Meetings held in the NMASC District in which I reside; and that I must comply with the duties outlined in the NMASC Constitution/By-Laws. Further, I understand that failure to submit this candidate application on time, or absence or tardiness at the Conference Official Opening session of the first evening of the State Conference will eliminate me as a candidate for office.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

### **Guidelines for Student Officer and Executive Advisor NMASC Board Meetings and NMASC-Sponsored Events**

Attendance at NMASC-Sponsored events defined in the NMASC Constitution/By-Laws is **required** of all NMASC Executive Board members. Members will arrange their calendars to attend each event in its entirety. Failure by any board member to attend any event, from its beginning to its end, will result in removal from the NMASC Executive Board. An exception will be made for adult advisors if their job description at their place of employment requires them to perform another duty. In this event, the adult advisor will notify the executive director at least one month prior to the NMASC event. An exception may be made for any board member in the event of a life-threatening illness or death to an immediate family member. In such instances, all reasonable effort must be made to inform the executive director as far in advance as possible of the board meeting or event. **State Officers** will not drive themselves (unless the Executive Board event is in the officer's home community and falls within their school district's transportation policy). Transportation of a State Officer is: first the responsibility of their school; 2<sup>nd</sup> the responsibility of their parent/guardian; 3<sup>rd</sup> with an Executive Advisor from the same part of the state with written permission of the officer's parent.

In other words, **please take note of the dates below**. Should you be elected to the office you seek, you will be responsible to attend NMASC Board meetings and events as stated below. Please take your elected responsibilities to the NMASC Executive Board seriously.

Mileage will be reimbursed by NMASC for Executive Board members out-of-town travel – one round trip per Event. If an Executive Board member chooses not to ride-share when available, their mileage will not be reimbursed. Lodging for out-of-town Executive Board members will be paid by NMASC. Meals will be provided for all Executive Board members.

### **NMASC Executive Board Calendar Dates 2017-2018**

#### **2018**

<b>March 17 – 18</b>	<b>Full Executive Board Meeting/ Officer Training – ABQ</b>
<b>June 3 – 4</b>	<b>Full Executive Board Meeting/workshop prep. – NM Tech, Socorro</b>
<b>June 5-8</b>	<b>NMASC Summer Leadership Workshop NM Tech, Socorro</b>
<b>June 19-24</b>	<b><u>Region 6 Student Council Conference 2018</u> - Tucson, AZ</b> <i>(Board members are encouraged to attend, not required.)</i>
<b>June 25-29</b>	<b><u>NASC Student Council Conference 2018</u> – Minneapolis area, MN</b> <i>(Board members are encouraged to attend, not required.)</i>
<b>TBD – Fall</b>	<b>Site Visit to Farmington HS – 2019 State Conference Host</b>
<b>October/November</b>	<b>NMASC/District Fall Conferences</b> (TBD at the state conference by the district advisors)

#### **2019**

<b>January 5-6</b>	<b>NMASC Full Executive Board meeting – ABQ</b>
<b>February 13 - 14</b>	<b>Full executive Board at Farmington HS</b>
<b>February 14 - 16</b>	<b>NMASC State Conference at Farmington HS</b>
<b>March 16 – 17</b>	<b>Full Executive Board Meeting/ Officer Training – ABQ</b>

### **All Officer Candidates and Executive Advisor Candidates**

**Read and familiarize** yourself with the NMASC Constitution/By-Laws, at [nmasc.org](http://nmasc.org). Especially read the Constitution Articles VI, V and VI as these pertain specifically to the Executive Board, Officers and Members of the Executive Board, Duties of NMASC Officers and Executive Advisors. By-Laws Article V pertains to Campaign Regulations for State Officer Candidates. Be an informed candidate!