

**2018 NMASC STATE CONFERENCE Steps to a Successful Registration**  
***AMplify Your Leadership ~ Born to Rock It! ~ February 8-9-10, 2018***

To participate, a school must be a member of NMASC and their NMASC District. See **Membership Form** at [nmasc.org](http://nmasc.org)

***Steps to a Successful Registration***

- ★ Please read everything *thoroughly*.
- ★ Please **note on-line registration deadlines** and **postmark deadlines** . . . and *meet them*.
- ★ Friendly suggestion - **request your PO prior-to submitting your on-line pre-registration**. When you receive your On-Line Reservation/**INVOICE** Confirmation, your PO is in place and your check can be cut from the INVOICE!
- ★ Please highlight the word **INVOICE** at the top of your On-Line Reservation/**INVOICE** Confirmation hard copy before you submit it to your school bookkeeper or district financial officer.
- ★ Please ensure that your payment is in the form of one school check; or a money order that you generate. (NMASC does not accept purchase orders, credit cards, or cash - thank you.)
- ★ **The USPS Mailing address is: NMASC PO Box 95468 Albuquerque, NM 87199**
  - Please USPS mail First Class or Priority Mail ONLY (**NO** (✉) signature required)

**NMASC and Bernalillo High School** (in Bernalillo) are looking forward to *giving your delegation a rock star welcome!* as your school arrives to attend the *Amplify Your Leadership~ Born to Rock It!* **NMASC State Conference 2018!**

**General Registration Information:**

- **Every school will present one (1) workshop - either - a Student-Led Workshop** (peer to peer) **or an Adult-Led Workshop** (advisor to students). Thank you! The Student-Led or Advisor-Led **Workshop form** (at [nmasc.org](http://nmasc.org)) **is due completed, postmarked with your registration. NEW workshop length – 30 minutes.**
- Each school will register one student voting delegate. (might be your Stu Co President, or your most responsible delegate! **May not be** a workshop presenter, or officer candidate, or district president)
- Each school may **register up to 14 student delegates** in addition to (+) the voting delegate.
- \* **So far, max total of 15 student delegates!**
- **IF** your school has a District Officer/s or a State Officer or Host School State Conference Co-Chairmen - they are registered *in addition to* the 15 student delegates.
- **Student Names are not required until January 20<sup>th</sup>, 2018.** But are required not later than January 20<sup>th</sup>!

→ **Registration Deadlines:**

**Pre-Registration Option A** – Early Bird Registration - \$70.00/student delegate.

**November 20** – Online registration closes at midnight

**December 1st** - USPS Postmarked Deadline

Include in one envelope the following 4 items:

- 1) the hard copy of your on-line pre-registration form
- 2) your payment
- 3) Workshop Application
- 4) School Permission Form.

**Pre-Registration Option B** – Regular Registration - \$85.00/student delegate; November 21–December 9.

**December 9** – Online registration closes at midnight

**December 16** - USPS Postmark Deadline

Include in one envelope the following 4 items:

- 1) hard copy of your on-line pre-registration form
- 2) your payment
- 3) Workshop Application
- 4) School Permission Form.

- **Registration includes:** Dinner for all delegates at Bernalillo HS on Thursday; Friday lunch; Friday sit-down dinner; keynote speaker fees; miscellaneous conference costs.
- **BONUS Delegates – IF** your school registration meets the **Option A Early Bird Registration** USPS postmark deadline of **December 1st**, with all materials complete, you will be notified by December 7<sup>th</sup> that your school is eligible to add two (2) BONUS student delegates at the \$70.00/student pre-registration cost.
- **ADULT Registration Cost**– All attending advisors, assistant advisors, chaperones, bus drivers, administrators, etc. is **\$45.00/adult** regardless of how many adults are registered from your school; or which Registration Deadline Option you select. Adult registration cost includes Thursday dinner at Bernalillo HS, Friday lunch, and Friday's Sit-Down dinner.
- **School Fun Fact:** On the online registration form – **write one fun fact about your school** in the box provided!
- **Comment Box:** On the online registration form – please write in the **Comment Box** special needs for your delegation –for example: ADA compliant seating; dietary concerns, etc.  
NOTE: Ash Wednesday, February 14<sup>th</sup> – so not a concern!

→ **Sit-Down Dinner and Conference Dance Dress Theme: *Rock Through the Ages!***

Friday, February 9, 2018, is the conference traditional sit-down dinner and Salute to Advisors program at the Sandia Casino Ballroom. (Bernalillo Public Schools has students from 7 Pueblos – Sandia Pueblo is one of the seven.) **Student delegates and advisors are encouraged to dress in theme for the evening – as their favorite music band, artist, genre. If dressing in *Rock and Roll fashion* is not your style, please . . . Dress to impress but don't dress less**, ladies! Guys: Dress slacks (khakis') button down dress shirt and tie, dress shoes. Everyone - **Keep it classy** – the rule of 4 B's & a C – no butts, boobs, bellys, boxers or cleavage showing!

→ **January 13, 2018 Student Council of the Year Award/Binder – USPS Deadline**

NMASC PO Box 95468 Albuquerque, NM 87199

Participating Student Councils must have paid 2018 state conference registration must be in attendance at the 2018 state conference to receive their earned accolade.

→ **January 20<sup>th</sup>, 2018 Student Names required deadline – submit on line ONLY – not via email**

→ **February 1<sup>st</sup>, 2018 NMAA Eligibility Form AND list of state conference student delegates - is due directly to NMAA - ATTN: Dana Pappas**

USPS: NMAA Attn: Dana Pappas 6600 Palomas NE Albuquerque, NM 87109

OR [dana@nmact.org](mailto:dana@nmact.org) OR fax: 505-923-3114

- NMAA Eligibility form with required signatures
- List of all students who will be in attendance at the 2016 NMASC State Conference at LAHS

**NOTE: Be sure that your student to advisor ratio is in compliance with your school district.**

Advisors – we are working together on the State Conference registration process! Bernalillo HS and NMASC need to know the numbers we are expecting in December. Online registration is for the number of adults and delegates that will represent your school. The individual student names are not due until January 20, 2018.

NMASC will not refund registrations. We will accept substitutions at no additional charge.

→ **February 8, 2018 Items to turn in at Bernalillo HS – On- Site registration:**

- Delegate Permission Forms** – for all delegates in attendance at the 2018 NMASC State Conference
- School Banner** – adhere to the guidelines in the Banner of the Year Contest
- School Scrapbook** – adhere to the guidelines in the Scrapbook of the Year Contest
- School Project – Project of the Year** – not more than a total of two submissions per school.  
Project Categories are the choice of your school.