

2020 NMASC STATE CONFERENCE Steps to a Successful Registration
Leadership True — Excellence, Honor, Spirit ~ February 13-14-15, 2020

To participate, a school must be a member of NMASC and their NMASC District. See **Join/Renew** at nmasc.org

Steps to a Successful Registration

- ★ Please read everything *thoroughly*.
- ★ Please **note on-line registration deadlines** and **postmark deadlines** . . . and *meet them*.
- ★ Friendly suggestion - **request your PO prior-to submitting your on-line pre-registration**. When you receive your online Reservation/**INVOICE** Confirmation, your PO is in place and your check can be cut from the **INVOICE!** Your **PO Number is required on the online registration form**.
- ★ Please highlight the word **INVOICE** at the top of your On-Line Reservation/**INVOICE** Confirmation hard copy before you submit it to your school bookkeeper or district financial officer.
- ★ Please ensure that your payment is in the form of one school check; or a money order that you generate. (**NMASC does not accept purchase orders, credit cards, or cash - thank you.**)
- ★ **The USPS Mailing address is: NMASC PO Box 95468 Albuquerque, NM 87199**
 - Please USPS mail First Class or Priority Mail ONLY (**NO** (✉) signature required)

NMASC and Eldorado High School welcome everyone at our **70th** State Conference 2020, **Leadership True — Excellence, Honor, Spirit**. **Take note:** NMASC is capping registration at 1,200 for this 2020 State Conference. If your school student council is planning to attend, it is suggested that you meet the Early Bird registration deadlines – including payment.

General Registration Information:

- **Every school will present one (1) workshop - either - a Student-Led Workshop** (peer to peer) **or an Adult-Led Workshop** (advisor to students). Thank you! The Student-Led or Advisor-Led **Workshop form** (at nmasc.org) is **due completed, postmarked with your registration. Workshop length – 30 minutes.**
- Each school **will register one student voting delegate.** (might be your Stu Co President, or your most responsible delegate! **May not be** a workshop presenter, **or** officer candidate, **or** district president)
- Each school may **register up to 14 student delegates** in addition (+) to the voting delegate.
- * **So far, max total of 15 student delegates!**
- **IF** your school has a District Officer/s or a State Officer or Host School State Conference Co-Chairmen - they are registered *in addition to* the 15 student delegates.
- **NEW IF** your school student council attended 2019 Summer Workshop + 1 more bonus delegate = a possible 18 state conference delegates (not including state or district officers, if this applies to your school).
- **Project of the Year** submission categories must be indicated on the online registration form.
- **Student Names are not required until January 20th, 2020.** But are *required not later than* January 20th!

→ **Pre-Registration Deadlines:**

Pre-Registration Option A – Early Bird Registration - \$70.00/student delegate.

November 20 – Online registration closes at midnight

December 6th - USPS Postmarked Deadline for Early Bird Registration

USPS in one envelope the following 4 items:

- 1) the hard copy of your on-line pre-registration form
- 2) your payment
- 3) Workshop Application
- 4) School Permission Form

Pre-Registration Option B – Regular Registration - \$85.00/student delegate; November 21–December 9.

December 9 – Online registration closes at midnight

December 20 - USPS Postmark Deadline for Regular Registration

USPS in one envelope the following 4 items:

- 1) hard copy of your on-line pre-registration form
- 2) your payment
- 3) Workshop Application
- 4) School Permission Form

NOTE: If we hit 1,200 in Early Bird Registration, we may not be able to accept Regular Registrations!

The Early Birds will be a part of this **70th** State Conference. Please plan accordingly!

- **Registration includes:** Dinner for all delegates at Eldorado HS on Thursday; Friday lunch; Friday sit-down dinner; keynote speaker fees; miscellaneous conference costs.
- **ADULT Registration Cost**– All attending advisors, assistant advisors, chaperones, bus drivers, administrators, etc. is **\$45.00**/adult regardless of how many adults are registered from your school; or which Registration Deadline Option you select. Adult registration cost includes Thursday dinner at Farmington HS, Friday lunch, and Friday's Sit-Down dinner.
- **BONUS Delegates** – *IF* your school registration meets the **Option A Early Bird Registration** USPS postmark deadline of **December 6th**, with all materials complete, you will be notified by December 13th that your school is eligible to add two (2) BONUS student delegates at the \$70.00/student pre-registration cost. **AND NEW** If your Student Council **attended** the 2019 Summer Workshop, you will be notified in the same email that your school is eligible for one more bonus delegate!!
- **School Fun Fact:** On the online registration form – **write one fun fact about your school** in the box provided!
- **Project of the Year** submission categories **must be indicated on the online registration form.**
- **Comment Box:** On the online registration form – please write in the **Comment Box** special needs for your delegation –for example: ADA compliant seating; dietary concerns, etc.
NOTE: Ash Wednesday is February 26th – so, not a concern for Friday lunch & dinner meals!

- **Sit-Down Dinner and Conference Dance Dress is appropriate dress-up attire**
Friday, February 14, 2020, is the conference traditional sit-down dinner and Salute to Advisors program at **Hotel Albuquerque**. The Social Activities following the dinner will be at the **Explora Museum**, a very short walk from Hotel Albuquerque. Explora is filled with fun, hands-on activities for all ages; there will be HS and a ML dances.

Student delegates and advisors are encouraged to dress up for the evening –in *throwback Fifties attire*. Dress to impress but don't dress less. Everyone - **Keep it classy** – don't show your assy! Follow the rule of 4 B's & a C – no butts, boobs, bellies, boxers or cleavage showing! Yes, we expect that attire may be *fifties* casual.

- **January 17, 2020** Student Council of the Year Award/Binder – USPS Deadline
NMASC PO Box 95468 Albuquerque, NM 87199
Participating Student Councils must have paid 2020 state conference registration, and must be in attendance at the 2020 state conference to receive their earned accolade.

- **January 20th, 2020** Student Names required deadline – submit on line ONLY – not via email

- **February 1st, 2020** NMAA Eligibility Form **AND** list of state conference student delegates - is due directly to NMAA - ATTN: Dana Pappas

USPS: NMAA Attn: Dana Pappas 6600 Palomas NE Albuquerque, NM 87109

OR danamarie@nmact.org OR fax: 505-923-3114

- NMAA Eligibility form with required signatures
- List (roster) of all students who will be in attendance at the 2020 NMASC State Conference at Eldorado HS

NOTE: Be sure that your student to advisor ratio is in compliance with your school district.

Advisors – we are working together on the State Conference registration process! Eldorado HS and NMASC need to know the numbers from you that we are expecting, in December. Online registration is for the number of adults and student delegates that will represent your school. The individual student names are not due until January 20, 2020.

NMASC will not refund registrations. We are happy to work with substitutions by February 1st.

- **February 13, 2020** **Items to turn in at Eldorado HS – On-Site registration:**
 - Delegate Commitment/Health Forms** – for *student* delegates in attendance at the 2020 State Conference
 - School Banner** – adhere to the guidelines in the Banner of the Year Contest
 - School Scrapbook** – adhere to the guidelines in the Scrapbook of the Year Contest
 - School Project – Project of the Year** – not more than a total of two submissions per school.
Project Categories are the choice of your school, and have been indicated on your online registration.