

**NOTE:** Candidates for **President** and **1<sup>st</sup> Vice-President 2024** **MUST** have **attended** the **2022 State Conference** and the **2022 Summer Workshop**. Attendance in the last two years also includes **2021 Virtual State Conference** and **2021 Hybrid Summer Workshop**.



**NEW MEXICO ASSOCIATION OF STUDENT COUNCILS  
Student Officer and Executive Advisor Candidate Application**

All applicants must enclose two (2) wallet-size photos, preferably “school photo” type photos with solid color neutral backgrounds (no trees; no sunglasses or hats; only your head & shoulders in the photo).

*THIS FORM MUST **BE RECEIVED BY THE EXECUTIVE DIRECTOR BY DECEMBER 7, 2022.***  
PRINT ADDITIONAL COPIES IF MORE THAN ONE CANDIDATE PER SCHOOL. (A school may have only 2 candidates - NOT running for the same office.)

Name of Candidate \_\_\_\_\_ Name of School \_\_\_\_\_

Home Address \_\_\_\_\_ Parent Phone ( ) \_\_\_\_\_  
Street, route, box, etc. Circle one: Indicate Mother / Father / Guardian

Candidate Cell Phone ( ) \_\_\_\_\_ Candidate E-Mail Address \_\_\_\_\_

Students Only \_\_\_\_\_ Students Only \_\_\_\_\_  
Birth Date (Month, Day, Year) 2023-2024 Grade in School

*Please refer to the NMASC Constitution/Constitution By-Laws for Executive Board duties and responsibilities of the OFFICE FOR WHICH CANDIDACY IS BEING DECLARED. NOMINATIONS WILL NOT BE TAKEN FROM THE FLOOR. IF THERE ARE NO APPLICATIONS, VACANCIES WILL BE APPOINTED.*

\_\_\_\_\_ NMASC President \_\_\_\_\_ Executive Adviser to NMASC Secretary  
(three-year term) 2023-2026  
\_\_\_\_\_ NMASC 1<sup>st</sup> Vice-President  
\_\_\_\_\_ NMASC 2<sup>nd</sup> Vice-President  
\_\_\_\_\_ NMASC Secretary

**I UNDERSTAND THAT MY TERM OF OFFICE WILL BEGIN AT THE SPRING 2023 EXECUTIVE BOARD MEETING AND CONTINUE THROUGH THE SPRING, 2024 (2026 for executive advisors) State Conference. I ALSO UNDERSTAND THAT FAILURE TO SUCCESSFULLY COMPLETE ANY OF THE DUTIES SUBJECTS ME TO REMOVAL FROM MY OFFICE. THESE RESPONSIBILITIES AND DUTIES AS A BOARD MEMBER INCLUDE:**

- ...Attendance at a training workshop held at the March 18-19, 2023 Executive Board meeting.
- ...Attendance at four executive board meetings (March, June, January, February) and any others held in accordance with the NMASC Constitution; and others determined necessary by the executive director or executive board - in-person or virtual.
- ...Attendance at the NMASC Fall Conference in my home District; NMASC State Conference, and NMASC Summer Workshop each year of my term and fulfillment of the responsibilities that are assigned to my position.

*(Please complete next page with ALL required signatures, and requirements.)*

**Student and Executive Advisor Candidates - Please attach as separate page - typed in WORD - Times New Roman 11 pt font.** Use 6 lines to provide a summary of your qualifications for the office you seek. Qualifications will be published for certified candidates for all positions. Write your qualifications carefully in sentence format. Your qualifications will not be edited and will be printed as submitted. A maximum of six lines will be printed. Present your best self in leadership!

**Student Candidates only:**

As a candidate, I understand that I am required to attend all NMACS Executive Board meetings - in-person and virtual; that I must attend the NMACS Fall District Conference in my home District; that I must attend State Conference; that I must attend the NMACS Summer Workshop; that I must maintain academic eligibility during my tenure; and that I must comply with the duties outlined in the NMACS Constitution/By-Laws; that I must maintain status as a member in good standing of my school council. **I will submit an up-to-date official transcript in January 2023.** I further understand that failure to successfully complete any of these duties is grounds for removal from my office. Further, I understand that failure to submit this complete candidate application on time, or absence or tardiness from candidate meetings during the State Conference may eliminate me as a candidate for office.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**School Administrator and Student Council Adviser only:**

The candidate \_\_\_\_\_, is a student at \_\_\_\_\_.  
Name of Candidate Name of School

S/he is academically eligible as per NMAA academic guidelines, as of this date. We support this candidacy and will support the student if s/he is elected as an NMACS officer. It is the responsibility of the school administrator and the school student council advisor to notify the NMACS Executive Director immediately if the candidate becomes academically ineligible, withdraws from school, or is disciplined by your school's student council or through suspension or expulsion.

Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

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**School Student Council Advisor of the Candidate:**

Please write a one-page letter of your recommendation on behalf of this state officer candidate. Your honesty is appreciated. Please include length of time you have known and worked with this candidate, and in what capacity(ies); after reviewing the duties of the office as outlined in the NMACS Constitution/By-Laws, your statement of the candidate's ability to fulfill the requirements of the office they seek; any further information you would like to share concerning this candidate.

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**Executive Advisor Candidates only:**

As an adult executive advisor, I understand that I am required to attend all NMACS Executive Board meetings; that I will attend the Fall District Conference in the NMACS District in which I reside; attend the NMACS State Conference, that I will attend the NMACS Summer Workshop, and that I will comply with the duties outlined in the NMACS Constitution/By-Laws. Further, I understand that failure to submit this application on time, or absence or tardiness at the State Conference Official Opening session on the first evening of the State Conference will eliminate me as a candidate for office.

Candidate Signature \_\_\_\_\_ Date \_\_\_\_\_

## **Guidelines for Student Officer and Executive Advisor NMASC Bard Meetings and NMASC Sponsored Events**

- Attendance at NMASC Sponsored events as defined in the NMSAC Constitution/By-Laws is **required** of *all* NMASC Executive Board members.
- Members will arrange their calendars to attend each event in its entirety. (See NMASC 23-24 Exec Calendar below.)
- Failure for any Board member to attend any event, from its beginning to its end, will result in removal from the NMASC Executive Board.
- An exception will be made for adult advisors if their job description at their place of employment requires them to perform another duty.
  - In this event the adult advisor will notify the executive director at least 2 weeks prior to the NMASC event.
- An exception will be made for any board member in the event of a life-threatening illness or death to an immediate family member.
- In such instances, all reasonable effort must be made to inform the executive director as far in advance as possible of the scheduled event.
- State Officers will not drive themselves (unless the Executive Board event is in the officer's home community and falls within their school district's transportation policy).
- Transportation of a State Officer is: **first**, with an Executive Advisor from the same part of the state (when available) with written permission of the officer's parent; **second**, the responsibility of their school; **third**, the responsibility of their parent/guardian.
- In other words, **please take note of the dates below.**
- Should you be elected to the office you seek, you will be responsible to attend all NMASC Board meetings and events as stated below.
- Please take your elected responsibilities of service on the NMASC Executive Board seriously.
  
- Mileage will be reimbursed by NMASC for Executive Board members in-state/out-of-town transportation – one round trip per event.
- If an Executive Board member chooses not to ride-share when available, their mileage will not be reimbursed.
- Lodging in-state/out-of-town Executive Board members will be paid by NMASC.
- Meals will be provided for all NMASC Board members.
- NMASC covers registration for Executive Board members at required NMASC events.

## **NMASC 2023-2024 Executive Board Calendar**

### **2023**

***March 18-19***

*NMASC Executive Board Meeting/Officer Training*

*ABQ*

***June 3-4***

*NMASC Executive Board Meeting*

*Socorro*

***June 5-9***

**NMASC Summer Leadership Workshop**

*NM Tech - Socorro*

**Vision 2023 Conference** Collinsville HS – host

*Collinsville, IL*

**Tentative NMASC dates**

St. Louis, MO area

**June 23-28**

*Though Board members are not required to attend, they are encouraged to do so - at their own expense.*

***Friday-Wednesday***

***TBD***

Site Visit at the 2024 State Conference Host School - committee

***October***

NMASC/District Fall Conferences (Dates TBD at the 2023 state conference by the district advisors)

### **2024**

***January 6-7***

*NMASC Executive Board Meeting*

*ABQ*

***February 7-8***

*NMASC Executive Board Meeting @ 2024 State Conference Host School*

***February 8-10***

*NMASC 2024 State Conference*

**All Officer Candidates (and Candidate's School Advisor) and Executive Advisor Candidates Read and familiarize** yourself with the NMASC Constitution/By-Laws, at [nmasc.org/ABOUT](http://nmasc.org/ABOUT) tab. Especially read the Constitution Articles IV, V, VI as these pertain specifically to the Executive Board, Officers, and Members of the Executive Board; Duties of NMASC Officers and Executive Advisors.

By-Laws Article V pertains to Campaign Regulations for State Officer Candidates.

Be an informed candidate!