



**NEW MEXICO ASSOCIATION OF STUDENT COUNCILS
Student Officer and Executive Advisor Candidate Application**

School Advisors: Please review the Candidate Application, NMASC Constitution and By-Laws with the potential candidate from your school's council.

NOTE: Candidates for **President** and **1st Vice-President 2025** **MUST** have attended the **2023 State Conference** **AND** the **2023 Summer Workshop**.

Candidates for **2nd Vice-President** and **Secretary 2025** **MUST** have attended **EITHER** **2023 State Conference** **OR** **2023 Summer Workshop**.

Attendance in the last two years also includes **2022 State Conference** and **2022 Summer Workshop**.

ALL candidates must be present at the 2024 State Conference.

Both the potential candidate and the school Student Council Advisor - Please read NMASC's Constitution/By-Laws at nmasc.org. Be sure the duties and responsibilities of the office are a match with the candidate's strengths and interests – not just a title for a resume!

Student candidates MUST be a member in good standing of the school's Student Council.

Only your BEST representing **Serve. Guide. Lead.** should have your endorsement for consideration as a state level leader!

Student candidates MUST be in compliance with NMAA's academic eligibility policy.

*THE COMPLETE ATTACHED CANDIDATE APPLICATION MUST BE **RECEIVED** BY THE NMASC EXECUTIVE DIRECTOR BY DECEMBER 7, 2023. NO EXCEPTIONS.*

ADVISORS - PRINT ADDITIONAL COPIES IF THERE IS MORE THAN ONE CANDIDATE PER SCHOOL. (A school may have only 2 candidates - NOT running for the same office.)

All applicants must enclose/attach a (one) wallet-size photo, preferably "school photo" type photo with solid color neutral background (no trees; no sunglasses or hats; no other faces - only *your* head & shoulders in the photo).

BEFORE the Application for 2025 State Officer Candidate (and Executive Board Advisor) is submitted, be certain that: (check it off)

- 1. The candidate meets NMASC requirements to run for office.
- 2. The candidate meets NMAA eligibility requirements.
- 3. The application is complete with all original signatures and dates.
- 4. The School Student Council Advisor has enclosed/attached her/his letter of support on behalf of the student candidate.
- 5. The candidate summary of qualifications for the office the candidate seeks is written in sentences (not line-item bullets). This applies to both student and advisor candidates.

Submission may be by:

USPS Mail to: NMASC | PO Box 95468 | Albuquerque, NM 87109 **to be postmarked by December 7, 2023**.

OR email to HahnNMASC@aol.com to be sent by 11:50pm December 7, 2023 by the school Advisor (not the student candidate).



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Print legibly. Read through the application before you fill it out.

Name of Candidate _____

Name of School _____

Home Address _____
Street, route, box, city/town, zip code - be complete

Candidate Cell Phone () _____

Candidate Personal email Address _____

Students Only _____
2024-2025 Grade in School

Students Only _____
Birth Date (Month, Day, Year)

Parent Best Phone () _____
Circle one: Indicate Mother / Father / Guardian

Please refer to the NMASC Constitution/Constitution By-Laws for Executive Board duties and responsibilities of the OFFICE FOR WHICH CANDIDACY IS BEING DECLARED. NOMINATIONS WILL NOT BE TAKEN FROM THE FLOOR. IF THERE ARE NO APPLICATIONS, VACANCIES WILL BE APPOINTED.

_____ NMASC President

_____ Executive Advisor to NMASC President
(three-year term) 2024-2027

_____ NMASC 1st Vice-President

_____ Executive Advisor to NMASC 1st Vice-President
(three-year term) 2024-2027

_____ NMASC 2nd Vice-President

_____ NMASC Secretary

I UNDERSTAND THAT MY TERM OF OFFICE WILL BEGIN AT THE SPRING 2024 EXECUTIVE BOARD MEETING AND CONTINUE THROUGH THE 2025 State Conference (2027 for executive advisors). I ALSO UNDERSTAND THAT FAILURE TO SUCCESSFULLY COMPLETE ANY OF THE DUTIES SUBJECTS ME TO REMOVAL FROM MY OFFICE. THESE RESPONSIBILITIES AND DUTIES AS A BOARD MEMBER INCLUDE:

...Attendance at a training workshop held at the March 16-17, 2024 Executive Board meeting.

...Attendance at four executive board meetings (March, June, January, February) and any others held in accordance with the NMASC Constitution; and others determined necessary by the executive director or executive board - in-person or virtual.

...Attendance at the NMASC Fall Conference in my home District; NMASC State Conference, and NMASC Summer Workshop during the year of my term, and fulfillment of the responsibilities that are assigned to my position.

(Please complete next page with ALL required signatures, and requirements.)

Student and Executive Advisor Candidates - Please attach as separate page - typed in WORD - Times New Roman 11 pt font. Use 6 lines to provide a summary of your qualifications for the office you seek. Qualifications of certified candidates will be published for all positions. Write your qualifications carefully in sentence format. Your qualifications will not be edited and will be printed as submitted. A maximum of six lines will be printed. Present your best self in leadership!

Student Candidates only:

As a candidate, I understand that I am required to attend all NMASC Executive Board meetings - in-person and virtual; that I must attend the NMASC Fall District Conference in my home District; that I must attend State Conference; that I must attend the NMASC Summer Workshop; that I must maintain academic eligibility during my tenure; and that I must comply with the duties outlined in the NMASC Constitution/By-Laws; that I must maintain status as a member in good standing of my school council. **I will submit an up-to-date official transcript in January 2024.** I further understand that failure to successfully complete any of these duties is grounds for removal from my office. Further, I understand that failure to submit this complete candidate application on time, or absence or tardiness from candidate meetings during the State Conference may eliminate me as a candidate for office.

Candidate Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

School Administrator and Student Council Adviser only:

The candidate _____, is a student at _____.
Name of Candidate Name of School

S/he is academically eligible as per NMAA academic guidelines, as of this date. We support this candidacy and will support the student if s/he is elected as an NMASC officer. It is the responsibility of the school administrator and the school student council advisor to notify the NMASC Executive Director immediately if the candidate becomes academically ineligible, withdraws from school, or is disciplined by your school's student council or through suspension or expulsion.

Administrator Signature _____ Date _____

Advisor Signature _____ Date _____



School Student Council Advisor of the Candidate:

Please write a one-page letter of your recommendation on behalf of this state officer candidate. Your honesty is appreciated. Please Include length of time you have known and worked with this candidate, and in what capacity(ies); after reviewing the duties of the office as outlined in the NMASC Constitution/By-Laws, your statement of the candidate's ability to fulfill the requirements of the office they seek; any further information you would like to share concerning this candidate.

Executive Advisor Candidates only:

As an adult executive advisor, I understand that I am required to attend all NMASC Executive Board meetings; that I will attend the Fall District Conference in the NMASC District in which I reside; attend the NMASC State Conference, that I will attend the NMASC Summer Workshop, and that I will comply with the duties outlined in the NMASC Constitution/By-Laws. Further, I understand that failure to submit this application on time, or absence or tardiness at the State Conference Official Opening session on the first evening of the State Conference will eliminate me as a candidate for office.

Candidate Signature _____ Date _____

Guidelines for Student Officer and Executive Advisor NMASC Bard Meetings and NMASC Sponsored Events

- Attendance at NMASC Sponsored events as defined in the NMSAC Constitution/By-Laws is **required** of *all* NMASC Executive Board members.
- Members will arrange their calendars to attend each event in its entirety. (See NMASC 24-25 Exec Calendar below.)
- Failure for any Board member to attend any event, from its beginning to its end, will result in removal from the NMASC Executive Board.
- An exception will be made for adult advisors if their job description at their place of employment requires them to perform another duty.
 - In this event the adult advisor will notify the executive director at least 2 weeks prior to the NMASC event.
- An exception will be made for any board member in the event of a life-threatening illness or death to an immediate family member.
- In such instances, all reasonable effort must be made to inform the executive director as far in advance as possible of the scheduled event.
- State Officers will not drive themselves (unless the Executive Board event is in the officer's home community and falls within their school district's transportation policy).
- Transportation of a State Officer is: **first**, with an Executive Advisor from the same part of the state (when available) with written permission of the officer's parent; **second**, the responsibility of their school; **third**, the responsibility of their parent/guardian.
- In other words, **please take note of the dates below**.
- Should you be elected to the office you seek, you will be responsible to attend all NMASC Board meetings and events as stated below.
- Please take your elected responsibilities of service on the NMASC Executive Board seriously.
- Mileage will be reimbursed by NMASC for Executive Board members in-state/out-of-town transportation – one

NMASC 2024-2025 Executive Board Calendar

2024

March 16-17

NMASC Executive Board Meeting/Officer Training

ABQ

June 2-3

NMASC Executive Board Meeting

Socorro

June 4-8

NMASC Summer Leadership Workshop

NM Tech - Socorro

Vision 2024 Conference host school/state

TBD

Tentative NMASC dates

June 18-23

Though Board members are not required to attend, they are encouraged to do so

Tuesday-Sunday

- at their own expense.

TBD

Site Visit at the 2025 State Conference Host School - committee

October

NMASC/District Fall Conferences (Dates TBD at the 2024 state conference by the district advisors)

2025

January 4-5

NMASC Executive Board Meeting

ABQ

February 12-13

NMASC Executive Board Meeting @ 2025 State Conference Host School

February 13-15

NMASC 2025 State Conference

All Officer Candidates (and Candidate's School Advisor) and Executive Advisor Candidates:

Read and familiarize yourself with the NMASC Constitution/By-Laws, at nmasc.org/ABOUT tab.

Especially read the Constitution Articles IV, V, VI as these pertain specifically to the Executive Board. Officers, and Members of the Executive Board; Duties of NMASC Officers and Executive Advisors.

By-Laws Article V, VI pertain to the Executive Board; Election Process; Campaign Regulations for State Officer Candidates. Be an informed candidate!